

*Mary Anna McKinney*

*The*  
*Zaner-Bloser*  
*Correlated*  
*Handwriting*

**6 PRACTICE BOOK 6**

Contains Copies, Standards, and Space for recording  
best efforts and for noting improvement

BY

FRANK N. FREEMAN

AND

**THE ZANER-BLOSER COMPANY**

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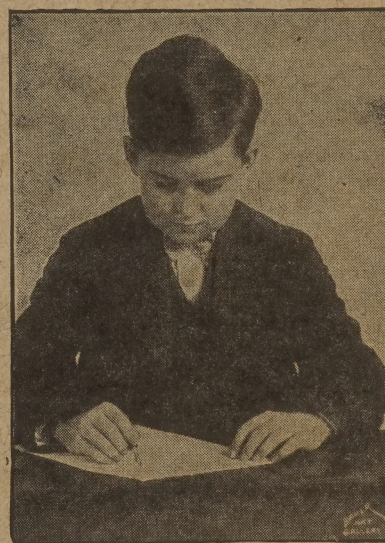
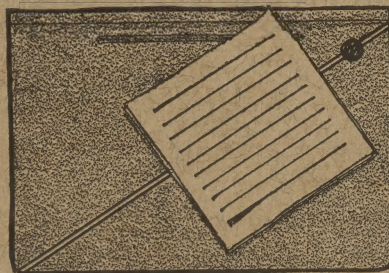
## TO THE TEACHER

### Organization and Plan of this Practice Book

This Practice Book is placed in the hands of your pupils so that they may view the copies at close range. It is recommended that pupils use loose practice paper and practice the copies as found in the Practice Book. They should then register their best efforts in the space in the Practice Book which is intended for that purpose. If this plan is carried out, the Practice Book automatically preserves a specimen of the pupil's handwriting from week to week for noting improvement.

### TEACHERS' MANUALS

Teachers will find many helpful suggestions in the Teachers' Manual for this grade. It is advisable for the teacher to familiarize herself with the Teachers' Manual before attempting to present this work to her pupils, for by so doing the work will probably be made much more interesting and helpful to the pupils, and considerable time will be saved on the part of both teacher and pupil.



## HANDWRITING SCALES AND STANDARDS

The specimen on the opposite page shows about how well a pupil in this grade may be expected to write after he has been in this grade for at least two months. This Standard is shown on the first page in order that the teachers and pupils may thoroughly familiarize themselves with the requirements in handwriting for this grade.

### HOW TO USE THIS STANDARD

This Standard may be used by having the pupils practice the various copies in the Practice Book on loose paper and then compare their best results with the writing on this Standard. If the handwriting of the pupil is as legible as the handwriting on this Standard, he should then be allowed to record his best efforts in the space in the Practice Book which is intended for that purpose. For additional plans, suggestions and projects the teacher should consult her Teachers' Manual.

THE TEACHER SHOULD EXPLAIN THESE DIRECTIONS TO THE PUPILS.  
FOR FURTHER DIRECTIONS SEE YOUR TEACHERS' MANUAL.

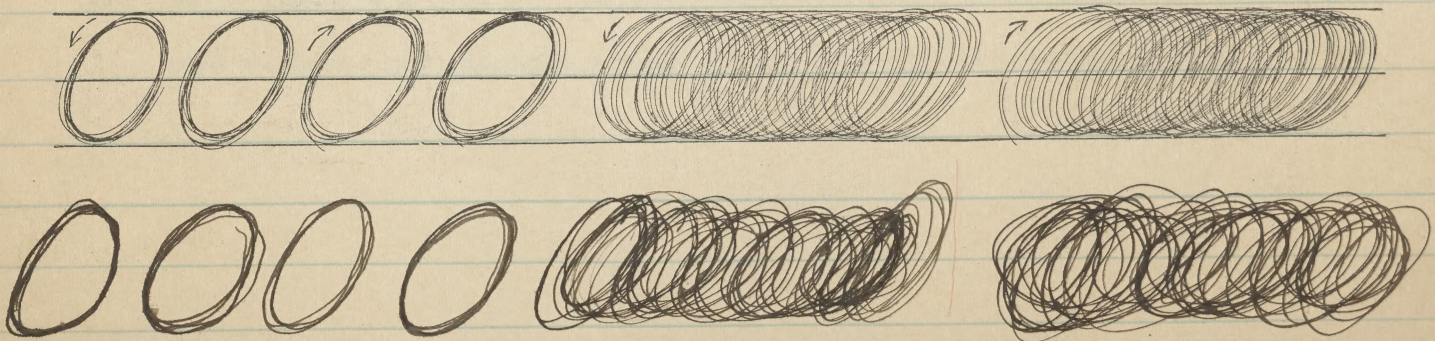


## STANDARD SIXTH GRADE ATTAINMENT IN HANDWRITING

I can write the words in this sentence in two minutes with an easy and fluent movement and with the legibility and quality equal to the standard of the sixth grade.

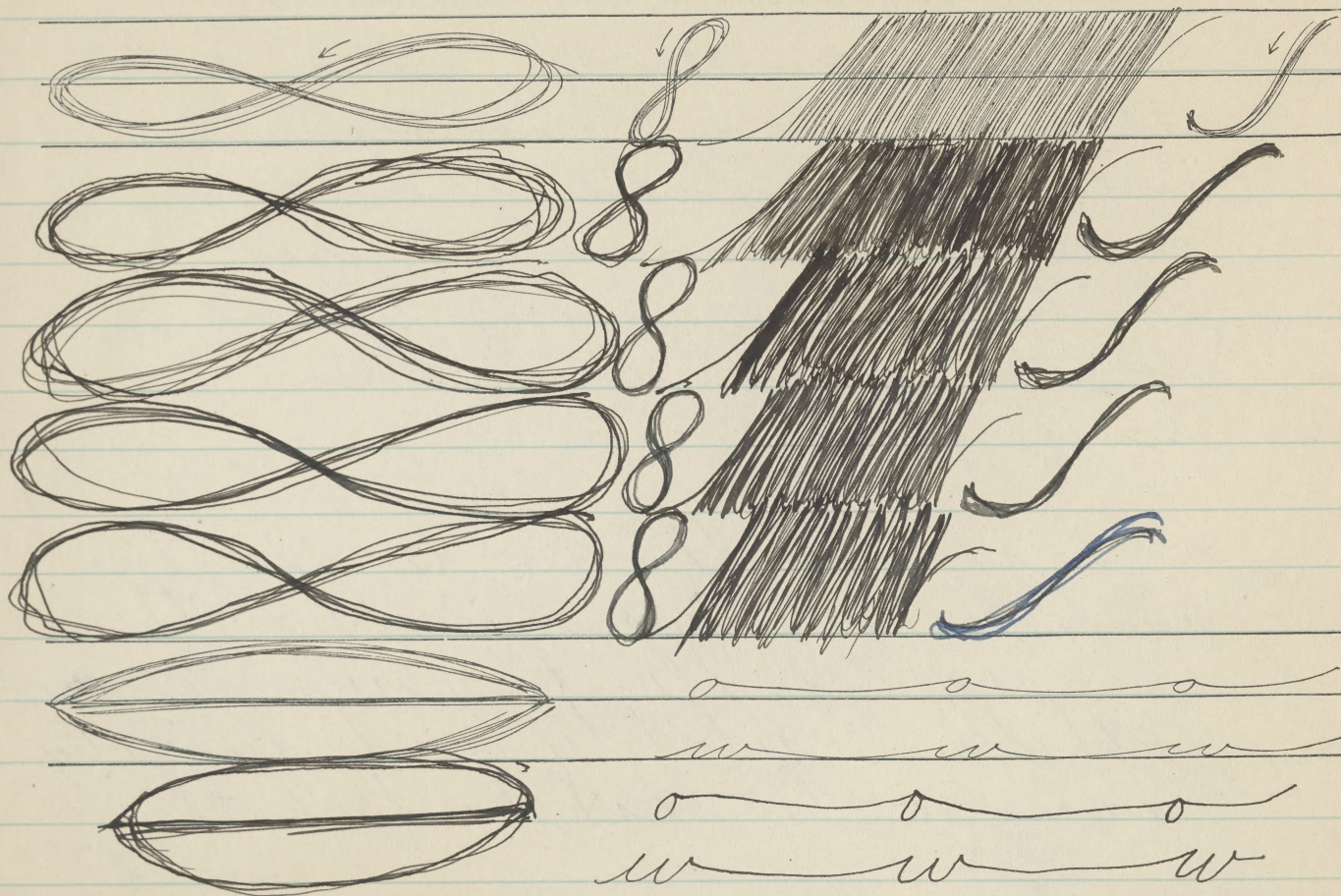
I can write the words in this sentence in two minutes with an easy and fluent movement and with the legibility and quality equal to the standard of the

## EXERCISES





PUPILS SHOULD USE OTHER PRACTICE PAPER AND THEN RECORD BEST WRITING IN  
THIS BOOK





## Salute the Flag

I pledge allegiance to the flag  
of the United States of America and  
to the Republic for which it stands,  
one Nation indivisible, with liberty  
and justice for all.

This is a form commonly used when the flag is saluted.

## Salute the Flag

I pledge allegiance to the flag of the  
United States of America and to the Republic  
for which it stands, one nation indivisible,  
with liberty and justice for all.

P O S T F O I U M U a l g i f l

What are the five chief characteristics of good writing? Concentrate on one of them each day.



## WORD WRITING PROGRESS EXERCISE NO. 1.

*t it o to a at n in.*  
*on not d and e h he the*  
*that r or f of for are*

TO BE WRITTEN IN ONE MINUTE AT STANDARD QUALITY

*it it to to at at in in on on not*  
*not and and he he the the that*  
*that or or of of for for are are*

Time your writing and compare it with the standard on the scale.

*t it o to a at n in.*  
*on not d and e h he the*  
*that r or f of for are*

*it it to to at at in in on on not*  
*not and and he he the the that*  
*that or or of of for for are are*



## The Right Use of Words

There were some lilies on the pond.

Our baby has no teeth.

There was no room for us.

Will you teach me how to write?

Tom said he saw William and me.

She and I went to the store.

I wish I had one of those apples.

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T T R R R W W ght rd on by

If you are having difficulty with the letter R, study and practice the R exercises on this page.



## Habit

What we do over and over again becomes a habit. Our habits make up a great part of what we are. Good and bad habits are made in the same way. We may have good habits of writing, speaking, and acting by doing these things as well as we can all the time.

## Habit

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9 H H O O O ov th gr sp we

Study your writing carefully to see what its greatest fault is, then practice to remove it.



PUPILS SHOULD USE OTHER PRACTICE PAPER AND THEN RECORD BEST WRITING IN  
THIS BOOK

WORD WRITING PROGRESS EXERCISE NO. 2.

s as w we l well u our y way  
k make b bad c can o over  
p part q quiet j joy z lazy x fox

TO BE WRITTEN IN ONE MINUTE AT STANDARD QUALITY

as as we we well well our our  
way way make make bad bad can  
over part quiet joy lazy fox

If some of your letters are still poorly formed give them special practice.

s as w we l well u our y way  
k make b bad c can o over  
p part q quiet j joy z lazy x fox

as as we we well well our our  
way way make make bad bad can can  
over over part part quiet quiet joy joy  
lazy lazy fox fox fox



## Health Rules

Have fresh air when you work.  
 Sleep with the windows open.  
 Be out of doors much every day.  
 Eat plenty of vegetables, cereals, and fruit.  
 Drink much water and milk.  
 Take vigorous exercise every day.  
 Sleep about ten hours each night.  
 Be cheerful and do not worry.

## Health Rules

Be cheerful

Have fresh air when you work. and do not  
 Sleep with the windows open. worry.  
 Be out of doors much ~~so~~ every day.  
 Eat plenty of ~~veg~~ vegetables, cereals, and fruit.  
 Drink much water ~~and~~ and milk.  
 Take vigorous ~~exercise~~ exercise every day.  
 Sleep about ten hours each night.  
 B B B O O E es ot wh bl gor



## Telegram

Dec. 24, 19

To Mrs. W. J. Hollister.

Street and No. 4673 McKinley St.,

Place Washington, D. C.

Arrived safely with scout troop.  
 Start for home Saturday morning.  
 Fred.

Dec. 24, 1936

## Telegram

To Mrs. W. J. Hollister.

Street and No. 4673 McKinley St.,

Place Washington, D. C.

Arrived safely with scout troops.  
 Start for home Saturday morning.  
 Fred.

D O D O I I    fel scooped ton

Test legibility of words and letters by covering up all but one word or letter at a time.



PROGRESS EXERCISE NO.3. COMMON WORDS CONTAINING ALL LETTERS

AND CHIEF COMBINATIONS. WRITE AT STANDARD FORM IN 1½ MINUTES.

about	had	over	them
before	have	people	very
box	joy	quiet	was
can	like	say	which
first	not	should	your
great	old	than	zone

about	had	over	them
before	have	people	very
box	joy	quiet	was
can	like	say	which
first	not	should	your
great	old	than	zone

ou for ox gr qu ve wh zo sa ry jo

Study uniformity of alignment and of slant.

ou for ox gr qu ve wh zo sa ry jo  
ou for ox gr qu ve wh zo sa ry jo



## The Right Use of Words

I am not going to play now.

You have done it as well as I.

You may do it if you can.

I have seen Niagara Falls.

He gave two apples to Jane too.

We came to school on time today.

I went after Tom had gone.

## The Right Use of Words.

I am not going to play now.

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We came to school on time today.

I went after Tom had gone.

Y Y Mmm N ng ap ght ay ch ad

Study spacing and letter formation.

Y Y Mmm N ng ap ght ay ch ad  
Y Y Mmm N ng ap ght ay ch ad



## Reverence for Law

Let reverence for the law be breathed by every American mother to the lisping babe that prattles in her lap; let it be taught in schools, in seminaries and in colleges; let it be written in primers, spelling books and in almanacs; let it be preached from the pulpit, proclaimed from legislative halls, and enforced in courts of justice.

Abraham Lincoln.

This may be used for practice on paragraph writing.











## Rules for Safety

1. Do not play in the street. Play on the sidewalk, in the yard, park or field.
2. Do not cross the street in the middle of the block.
3. Always look both ways before crossing the street.
4. Do not take chances. Be careful.

p p A A pl re wa ys ck ld  
 p p A A pl re wa ys ck ld  
 p p A A pl re wa ys ck ld  
 p p A A pl re wa ys ck ld



# Salutation and Complimentary Close

## Social letters

Dear Mr. Brown, Yours very truly.

Dear William, Sincerely yours.

## Business letters

Dear Sir: Yours truly.

Gentlemen: Yours very truly.

Dear Madam: Very truly yours.

o c c & g v v mp ose oc si  
 o c c & g v v mp ose oc si  
 o c c & g v v mp ose oc si

Practice capitals and letter combinations.



## PROGRESS EXERCISE NO. 5.

WRITE IN STANDARD FORM IN 45 SECONDS

A B C D E F G H I

J K L M N O P Q R

S T U V W X Y Z

A B C D E F G H I

J K L M N O P Q R

S T U V W X Y Z

1 9 20 K P 8 L 3mm 2 2 2

9999



\$ 19<sup>60</sup> Minneapolis, Minn., 10, 12, 19—  
 Received of William A. Drummond, Jr.,  
 Nineteen and  $\frac{60}{100}$  ————— Dollars  
 in full of account to date.

J. G. Penniman, Sr.

Mmm Mi R Re ~~Wm~~ Wi O Dr.

Write other receipts putting in different names and numbers. Find receipt forms and bring them to class.

Mmm Mi R Re ~~Wm~~ Wi O Dr.  
 Mmm Mi R Re ~~Wm~~ Wi O Dr.  
 Mmm Mi R Re ~~Wm~~ Wi O Dr.



## Our Debt

Our education is paid for by everybody, because everybody pays taxes in one way or another. This means that everybody is helping to educate us. We must educate ourselves to serve all the people and not merely to make ourselves richer.

Use this for a speed drill but do not let the form of the letters suffer.



## PROGRESS EXERCISE NO. 6.

I can write the words in this sentence in two minutes with an easy and fluent movement, and with a legibility and quality equal to the standard for the sixth grade.

I can write the words in this sentence in two minutes with an easy and fluent movement, and with a legibility and quality equal to the standard for the sixth grade

I I I bi ds wo flu leg qu xth

Compare your writing with the standards in speed and form and diagnose your difficulties.

I bi ds wo flu leg qu xth  
 I bi ds wo flu leg qu xth  
 I bi ds wo flu leg qu xth



## LAWS

Before there were laws or states and cities there were customs. We shall understand law better if we study customs and see how they govern people's actions. The law of the state will then be seen to be only one of many kinds of rules of behavior laid down by the community in which we live.

Study your position and penholding and see whether your writing movement is free.  
From Lessons in Community and National Life.



## Spelling

arrive	doubt	neither	question
believe	forty	often	sign
break	fourth	piece	straight
business	guess	plain	tongue
certain	listen	pleasant	touch
course	loose	possible	towards
decide	minute	practice	whether

Practice especially the words you cannot spell.



\$921<sup>00</sup>

Columbus, Ohio, Jan. 20, 19-

Six months after date I promise  
to pay to the order of Furham & Green  
Nine Hundred & Twenty-one — Dollars  
with interest at 6%. Payable at the  
Windom Bank of Commerce —————  
Value received.

No. 16 Due July 20, 19- Henry D. Williams.

Write a note from memory. What is the purpose of each item? Practice capitals.



## Geography

Name \_\_\_\_\_

Grade VI

Two ways of cutting timber are called "mining" timber and "farming" timber. Timber is mined when the whole forest is destroyed. It is farmed when only part of the trees are cut. Small trees and seed trees are left so that the land produces crop after crop. In that way there are some trees growing on the land all the time.

On steep land it is very desirable to leave some of the timber standing. The trees keep the water from running off the land too quickly. If the land is bare there are floods in wet seasons and drouths in dry seasons.

Study quality of line and spacing. For variety write name cards, following your teacher's directions.







For when the One Great Scorer comes  
To write against your name,  
He writes, not that you won or lost,  
But how you played The Game.

Tom M. Karney.

Honor the game that thou playest, for he  
who playeth the game straight and hard  
wins even when he loses. Hugh S. Fullerton.

Write these mottoes on cards to be posted.







### Physiology

The use of tobacco during youth endangers the proper development of the heart and nervous system.

Alcohol is a drug which depresses the activity of the body. Its regular use is attended by the gravest danger.

Rate your writing as good, medium or poor, on neatness, smoothness, regularity, letter formation and spacing.



## Spelling

accept	council	fourth	officer
advise	deceive	frequent	precious
anxious	difference	government	receive
autumn	discover	maintain	reign
century	divide	medicine	safety
condition	everybody	necessary	scene
conquer	excellent	occasion	succeed

Make up sentences, each one containing as many of these words as possible.

Des Moines, Ia.,  
June 15, 19

Mr. & Mrs. James Thompson.

634 N. 17th St.,

Des Moines, Ia.

Dear Father and Mother:

I am writing to show you the progress I have made in handwriting this year. This letter is equal to the sixth grade standard. I can now write as well as most grown people need to write, but I expect to do still better next year.

Your loving daughter (or son).

NAME \_\_\_\_\_

When you have written the entire letter at standard quality, practice writing addresses in lettering on the last page.







Divide space between lines into three equal spaces and rule pencil lines as suggested by dots. Use a coarse-pointed pen. Watch slant and spacing. Aim to secure uniform width of stroke and letter. Be careful and sure as well as rapid.

*Simple, Practical, Rapid Single-Stroke Lettering*  
*ABCDEFGHIJKLMNOPQRSTUVWXYZ & CAPITAL FORMS*  
*abcdefghijklmnopqrstuvwxyz - 1234567890. Mr. Mrs. Jr. Sr.*  
*For Parcel-Marking, Map-Lettering, Mechanical Drawings, In-*  
*dexing, Labels, Titles, Tickets, Cataloging, Public Documents, Etc.*

This alphabet is a favorite because it is very legible, script-like in construction, easy, and rapid. Most of the small letters may be made without lifting the pen if desired; or, if preferred, the pen may be lifted after each stroke. Keep the slant uniform

and the spacing regular. Be careful to rule the pencil headline accurately; divide the space between the blue lines into three equal spaces. See clearly what to do and the hand will soon acquire the skill to produce it. Sureness, strength, and plainness are essentials.



## LETTER FORMS

A B C D E F G H I J K L M  
N O P Q R S T U V W X Y Z

1 2 3 4 5 6 7 8 9 0

a b c d e f g h i j k l m  
n o p q r s t u v w x y z

## LETTER FORMS

The letter forms should be kept before the children so that they have abundant opportunity to study and copy them. In addition to being in the Compendiums they should be put up in enlarged form in a prominent place in the schoolroom. Printed charts are best, but if these are not available the letters should be carefully written at the top of the black-board.

The forms which are here prescribed are all very widely used both in business writing and in schools. They contain no peculiarities. They are the forms which have been evolved by the requirements of long usage. By omitting the beginning up strokes of the small letters, a, c, d, g, o, and q we conform to

the common practice of adults, we simplify the letters and make the writing more compact.

## COUNTING FOR LETTERS

A limited amount of rhythmic practice will be found very beneficial in regulating the speed of writing when practicing upon new or difficult letters. Care must be taken however, to see that all pupils keep with the count and counting should never continue for more than a minute or so at a time.

The following letters may be made to the count 1, 2: a, c, d, e, g, i, l, o, A, C, O. The following letters are made to the count of 1, 2, 3: b, f, h, j, n, p, q, s, t, u, v, x, y, z, D, E, J, I, L, N, P, Q, S, U, V, Y, Z. The following letters may be made to the count of 1, 2, 3, 4: k, r, w, B, F, G, H, K, M, R, T, W, X.



